

Professional Portfolio

CS V a Observation Tool



Be sure to save this assignment to print off and include in your **Professional Portfolio**.

Make sure that you scroll down and complete all parts of this assignment.

Describe how you used the observation tool/form from Resource Collection V.

Along with anecdotal notes that are taken weekly, the observation form that I use the most frequently is a development checklist. Every few months I take my anecdotal notes and use that information to complete the checklist. The checklist will stay in each child's portfolio and move with them to the next classroom as they grow and learn.

Importance of Observation and Documentation

Explain why observation and documentation forms are an important part of program management.

Observation forms are an important part of program management. Keeping track of each student's development during their time at the center gives you concrete evidence of their learning and development. Using these forms allows you to tailor your program and lesson plans to each child and ensure that they are developing in ways that are the most beneficial to the child.

Accurate Observations

How do you ensure that you are accurately and objectively observing and tracking each child's developmental and learning progress?

Every week I aim to get a few anecdotal notes on each child in my care. Every other month or so I compile all of my notes and use them with the developmental checklist provided with our school's curriculum. These checklists get added to each child's portfolio that goes with them to each classroom as they grow and move in our school.

